

MINUTES OF THE PROCEEDINGS OF THE CITY OF COOS BAY URBAN RENEWAL AGENCY

April 3, 2018

The minutes of the proceedings of a regular meeting of the Urban Renewal Agency of the City of Coos Bay, Coos County, Oregon, held at 8:12 pm in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Chair Stephanie Kramer and Board Members Joe Benetti, Lucinda DiNovo, Drew Farmer, Jennifer Groth, Stephanie Kilmer, and Phil Marler. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Susanne Baker, Interim Deputy Finance Director Nicki Rutherford, City Engineer Jennifer Wirsing, Library Director Sami Pierson, Fire Chief Mark Anderson, and Police Chief Gary McCullough.

Public Comments

No public comments were given.

Consent Calendar

Chair Kramer reviewed the consent calendar which consisted of:

- 2a: Approval of the Council and Agency Work Session minutes of March 13, 2018.
- 2b: Approval of the URA minutes of March 20, 2018.
- 2c: Acceptance of the URA February combined cash reports.

Chair Kramer moved to approve consent calendar as presented. Board Member Farmer seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Groth, Kilmer, Kramer, Marler.

After the Fact Approval for the Port Dike Repair (Emergency Project)

In 2014, City staff communicated with International Port of Coos Bay's staff of the need to address the erosion happening to a portion of their dike south of the City docks. The Dike in question abuts the Port's rail yard. The City continued the communication through 2017 until the erosion forced the City to close the asphalt trail to public access. The City partnered with the Port in obtaining consultant services (from KPFF) to prepare design plans for a temporary repair to the most severely eroded portions of the dike. Design work started in late September 2017. Once the plans were finalized and ready for bid the end of the allowable "in-water work window" did not provide enough time to follow bidding procedures and due to the emergency nature of the issue, an available qualified contractor was found to complete

work. The dike was owned by the Port and they advised the City they did not have the resources to make the repairs. The Agency directed staff to move forward with the repairs with the intent of seeking reimbursement from the Port. City staff followed emergency procurement procedures due to danger of a potential dike breach if the project were held until the next in-water work window, the fall of 2018.

Board Member Farmer moved to approve after the fact emergency Port dike repair project. Board Member DiNovo seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Groth, Kilmer, Kramer, Marler.

Executive Session

An executive session was held pursuant to ORS 192.660 (2) (e) for the purpose of discussing real property transactions. No decisions were made.

The Urban Renewal Agency reconvened and Member Groth moved to authorize City Manager Rodger Craddock to sign the agreement to purchase the Wave Young Trust property next to Verger's for \$625,000. Board Member Marler seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Groth, Kilmer, Kramer, Marler.

Adjourn

There being no further business to come before the Agency, Chair Kramer adjourned the meeting.



Stephanie Kramer, Chair

Attest:



Drew Farmer, Secretary