



GRANT PRE-APPLICATION CITY OF COOS BAY URBAN RENEWAL AGENCY FAÇADE IMPROVEMENT PROGRAM

The Façade Improvement Program is a grant program designed to provide financial assistance to property owners and tenants of commercial properties to promote the revitalization of Coos Bay's Urban Renewal Districts. Matching grants may be awarded up to 50% of the project cost from a minimum of \$1,000 to a maximum of \$25,000. A total project of under \$2,000 would not be eligible for assistance under this program. There is no fee for the pre-application or full application for the grant program.

Eligibility: All commercial property and/or businesses located within the designated urban renewal districts are eligible for the façade grant program. Only one grant per tenant and/or property owner per building location will be allowed in any one fiscal year period [July 1 through June 30].

Eligible Improvements: Funds may be used for exterior façade renovation of commercial use buildings only. For purposes of this program "façade" will be interpreted to mean any exterior visible wall, so long as the front facing a public right-of-way is included as part of the improvements. Eligible improvements include, but may not be limited to, one or several improvement elements such as:

- Restoration of masonry, brickwork or wood and metal cladding
- Replacement or repair of architectural features
- Replacement or repair of awnings
- Installation or repair of exterior lighting
- Installation or repair of gutters and downspouts
- Window repair/replacement
- Entranceway modification
- Structural support for façade only
- New construction for façade treatments only
- Painting of exterior walls when repairs to siding are made or part of new construction of the facade
- Repair and replacement of sidewalks if the sidewalk is a part of an overall façade improvement project
- Design, architectural, and engineering services may be included in the grant

Steps for Applying for a Façade Improvement Grant

1. Pre-application: Meeting and review with staff and the Design Review Committee
2. Application: Meeting and review with staff and Design Review Committee
3. Architectural Review: An architectural review by the Planning Commission is required for properties located in a design standards area (map attached). The Architectural Design Review application is available from the Public Works and Development Department and the city's website.
4. Design Review Committee recommendation to the Urban Renewal Agency
5. Urban Renewal Agency Approval

Contact Information

Debbie Erler., 541-269-1181 x 2259, derler@coosbay.org

www.coosbay.org



Façade Improvement Grant Program

City of Coos Bay

PRE-APPLICATION

Name of applicant _____

Mailing Address _____

Name of business _____

Address of business storefront or building to be rehabilitated _____

Phone number _____ E-mail address _____

Type of business _____

Applicant is the Property Owner Business Owner Other _____

If not owner of property, does applicant have lease: yes no

If yes, Expiration Date: _____. If no, explain: _____

Property owner or property manager's name (if different from applicant), address and phone number _____

PROPOSED FAÇADE IMPROVEMENTS: Please describe the proposed improvements to the property. Attach color photographs that show existing conditions of the façade proposed for renovation. Briefly describe proposed improvements:

Signature

Date

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Return Pre-Application to:

COOS BAY URBAN RENEWAL AGENCY
Community Development Department
500 Central Avenue
Coos Bay, OR 97420
(541) 269-1181 ext 2259

For staff use:

Process/Step	Date	Notes
Review of pre-application; meeting with applicant and the Design Review Committee scheduled		
Applicant notified of DRC recommendation and application status		
Full application received		
Façade grant proposal scheduled for Urban Renewal Agency meeting		
Contact applicant with status of application; grant agreement prepared for signatures		