

RIGHT OF WAY USE APPLICATION

APPLICANT/AGENT shall provide the following information: (Please Print)

Type of Application (Please check all that apply): Commercial Residential

Improvements

- Driveway Approach
- Clearing/Grubbing
- Landscaping
- Sidewalk Repair
- Street Surfacing
- Other _____

Structures

- Fence
- Monument
- Sign
- Structure
- Temporary Storage
- Wall
- Other _____

ROW Use

- Heavy Hauling
- Transient Business
- Use for adjacent construction
- Utility Work (franchise)
- Utility Work (non-franchise)
- Other _____

Detailed description of proposal:

Include specific location, materials, size/dimensions and timeframe. An exhibit or site plan must be attached. Traffic control plan and corresponding public service announcement are required for work affecting pedestrians and/or motorists.

1.	Address	Lot/Parcel #	Current Zoning	
2.	Applicant	Address	Phone	Email
3.	Contractor (if applicable) CCB#	Address	Phone	Email

Use of ROW is a temporary permit and is revocable upon demand by the Public Works Director. Some or all of the following conditions may apply. Contact city staff for additional information or any questions.

- A. Prior to opening or change in use of an unimproved right of way, the City will notify adjacent property owner and provide a five (5) day comment period;
- B. Any changes to the proposal, including changes to schedule, requires prior approval by the City;
- C. Notify the City 48 hours in advance, except in case of an emergency, of construction-related street closures so that arrangements may be made with Emergency Services;
- D. The contractor is responsible to notify utilities prior to street cut and provide signing and traffic control. Contact One-Call Notification Center at 1-800-332-2344 or 811;
- E. If use is determined to be in violation of the permit issued, the permit may be revoked administratively and is subject to enforcement under CBMC 1.15 and 8.10;
- F. Finish treatment of surface shall be replaced in kind per City Standard detail, unless other approved. Prior to final inspection, compliance with CBMC 12.20.040 is required and restoration of the right of way must be to as good condition as existed before the work was undertaken; and
- G. A right of way declaration may be required for structures (fences, monuments, walls, etc.) in the right of way. This type of document must be recorded with the County and requires a recording fee, in the form of a check made out to the Coos County Clerk, to be paid by the applicant prior to issuance of permit.

As the owner/authorized agent, I acknowledge that I have read and understand the conditions for using and doing work within the right of way. I further acknowledge that this permit is for the purpose stated and no other. I understand that I am responsible for the quality of work and the liability resulting for said work.

SIGNATURE of OWNER / AUTHORIZED AGENT	_____ (initial) Use of ROW is a temporary permit and is revocable upon demand by the Public Works Director
PRINT NAME	DATE

Per City of Coos Bay Resolution 17-03, a 5% Technology Fee will be assessed on all permit and plan review fees.

FEE CALCULATION

Right of Way Use fee \$75.00
5% Technology Fee \$3.75
Other \$ _____
TOTAL PERMIT FEE \$ _____

BOND CALCULATION

Excavation of improved surfaces requires a bond equal to one of the following:

- \$60 per linear foot for asphalt/concrete
- \$20 per linear foot for gravel
- The estimated cost of the job with minimum of \$500.00

TOTAL BOND \$ _____

TYPE & AMOUNT OF BOND RECEIVED

Cash \$ _____
Insurance Bond (City named as additional insured) \$ _____
Letter of Irrevocable Credit from a bank \$ _____
Cashier's Check \$ _____
TOTAL BOND PAYMENT \$ _____

DECLARATION RECORDING FEES

Declaration recording fees are subject to change according to Coos County Clerk's fee schedule.

Recording fee must be in the form of a check made out to the Coos County Clerk.

Declaration recording fee (\$46.00) \$46.00
Additional pages (\$5.00 per page) \$ _____
TOTAL RECORDING FEE PAYMENT \$ _____

HEAVY HAULING ADDITIONAL INFORMATION

Bond and/or inspections may be required.

Hauler	Address	Phone	Email
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Truck Number	License #	Gross Weight	Maximum Axle Load
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Material	Quantity
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Expected Date and Time for Hauling

Detailed description of route, including origination and destination. Attach map with route highlighted.
