

**Fire, Life and Safety Regulations for  
Special Events Conducted in the City of Coos Bay**

The following **fire, life and safety regulations are mandatory** and shall be carried out by all persons utilizing a designated space or booth during special events in the City of Coos Bay.

Any exhibits, shows, circuses, fairs, carnivals, festivals, special programs or events other than daily school activities, indoors or outdoors, that require City services (police services, barricades, electrical hookups, use of City property, etc.) are considered special events.

Provide a sketch or plot plan showing the exact location of the kiosks, display booths, concession equipment, etc., and adjacent buildings, structures, streets, and trees. When the above mentioned displays are located within a structure used for other purposes, a floor plan showing the location within the main structure and the use of adjacent areas shall be provided.

1. No display or exhibit shall be installed or operated that will interfere in any way with access to any exit, or with the visibility of any exit or exit sign. No display shall block access to fire fighting equipment, such as fire extinguisher stations, fire hose cabinets and fire hydrants.
2. All electrical extension cords shall not be less than the three-wire #14 grounded hard usage type with built-in circuit breaker. **No two-wire extension wiring will be allowed.** All extension wiring shall be protected from physical damage.
3. Electrical equipment and appliances shall be U.L. approved.
4. All electrical equipment and installation may be subject to an inspection by the State Electrical Inspector.
5. At least one person 18 years of age or older shall directly supervise each booth or retail stand.
6. Fire extinguishers shall be provided in accordance with the NFPA 10 with a minimum class 2A-10BC extinguisher for each booth, stand or kiosk using any machine or heating device. Extinguishers shall not be obstructed or obscured from view. Extinguishers shall have been serviced within the last 12 months. **All fire extinguishers must be tagged, serviced, and up-to-date. New extinguishers must have a tag, and the date of purchase.**
7. All booths, stands, kiosks, etc., shall be provided with at least one exit opening or outward swinging exit door for each 1,000 square feet or twenty lineal feet of length.
8. Flammable decorative materials, such as cotton batting, straw, dry vines, leaves, trees or other highly flammable materials shall not be used for decorative purposes in booths, stands, or kiosks, unless they are made flame retardant.
9. All cooking equipment which uses grease or oil shall have protective webbing in an area of 4' by 4' under equipment and drip pans to capture residual combustibles. It will be the responsibility of the food vendor to restore the area to its pre-event condition.

**Barbecues / Braziers**

Portable barbecues may only employ the use of propane gas or electricity as the fuel source.

- \* The location of the barbecue device shall be in an unroofed structure or in the open air. It shall be located at least five (5) feet from any combustible material and shall have at least five (5) feet of clear working space completely around the device.**

The barbecue device must be so isolated that persons other than the operators may not approach nearer than five (5) feet of the device. There shall be a rigid restricting barrier.

Only adults shall be allowed inside the barrier. Absolutely **NO CHILDREN UNDER THE AGE OF TWELVE (12) YEARS OF AGE SHALL BE WITHIN THE BARRIER.**

#### Use of Open Flame

The following fire regulations shall be maintained in each booth utilizing an open flame device.

1. Open flames are not permitted in tents. (A canopy, which by definition must be open on three sides, is acceptable.)
2. Walls contiguous with other exhibitors shall be tight to the floor or grade.
3. Fixed torches shall be supported. Hand held torches shall be so equipped that letting go of the nozzle will cause the torch to turn off.
4. Backflow safety devices shall be provided in the torch or in the hose line.
5. The area used for working with a torch shall have a noncombustible surface.
6. Shield protection shall be provided if torch operations are within three (3) feet of the public.

#### Drinking in Public Places

Chapter 9.15.020 – No person shall drink or consume any alcoholic liquor in or upon any street, alley, or other public place unless the place has been licensed for that purpose by the Oregon Liquor Control Commission [Ord. 100 11, 1987].