



City of Coos Bay

Finance Dept.

500 Central Avenue, Coos Bay, Oregon 97420

Phone (541) 269-1181 • Fax (541) 267-5912

<http://coosbay.org/departments/finance>

TRANSIENT OCCUPANCY TAX (monthly report/payment)

Monthly Report Period _____ 20 _____

Name of Business: _____

Contact Name: _____

Phone #: _____

Address: _____

Reports & Fees are due monthly:	January, due February 28	July, due August 31
	February, due March 31	August, due September 30
	March, due April 30	September, due October 31
	April, due May 31	October, due November 30
	May, due June 30	November, due December 31
	June, due July 31	December, due January 31

Complete and return Transient Occupancy Tax form along with payment prior to delinquency date. **Make checks payable to: City of Coos Bay.**

Current Payments

(1) Total Rents \$ _____

(2) Less Exemptions \$ _____
(i.e. 30 Day Occupancy)

(3) Net Taxable Rents \$ _____
(line 1 less line 2)

(4) Tax Rate _____

(5) Total Tax Due \$ _____
(line 3 x line 4)

Delinquent Payments

(6) Tax Due \$ _____
(line 5)

(7) Delinquent Less than \$ _____
30 days (line 6 x 10%)

(8) Delinquent \$ _____
30+ days from delinquent date
(line 6 x 15%)

(9) Interest \$ _____
(line 6 x 1% x number of
months delinquent)

(10) Evasion of Tax \$ _____
(line 6 x 25%)

(11) Total Due \$ _____
(total of lines 6 thru 10)

I hereby certify under penalty of perjury that the above information is true and correct to the best of my knowledge and belief.

Authorized Signature Date

Title