

MINUTES OF THE PROCEEDINGS OF THE URBAN RENEWAL AGENCY

June 19, 2001

The minutes of the proceedings of the regular meeting of the City of Coos Bay Urban Renewal Agency, Coos County, Oregon, immediately following the City Council meeting held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Chair Kevin Stufflebean and Board Members Joe Benetti, Anna Marie Larson, Jeff McKeown, Cindi Miller, Don Spangler and Judy Weeks. City staff present were City Manager Bill Grile, Deputy Recorder Joyce Jansen, City Attorney Randall Tosh, Community Services Director Shanda Shribbs, Finance Director Janell Howard, Capt. Eura Washburn and Police Sgt Darrell King.

Approval of the Minutes from February 20, March 20 and April 3, 2001

Board Member Miller moved to approve the meeting minutes of February 20th, March 20th, and April 3, 2001 as presented. Board Member Weeks seconded the motion which passed with all board members present voting aye.

Public Hearing on the Proposed Fiscal Year 2001/2002 Budget and Adoption of Resolution URA 01-02 Adopting the Budget and Making Appropriations

Chair Stufflebean opened the public hearing for comments. None were heard and the hearing was closed. Board Member Weeks moved to adopt Resolution URA 01-02 for the 2001/2002 tax year, making appropriations for the purposes designed and levying taxes. Board Member Miller seconded the motion which passed with all members present voting aye.

Update on the Façade Program and Request for Further Direction

Chair Stufflebean explained there are specific areas needing direction from the Agency and a date set for a work session to further review the facade program. Community Services Director Shanda Shribbs reported the estimated cost is \$87 per lineal foot and the Agency will need to decide how much money to put into the program and how much shall be allotted per property owner. Also for consideration is choosing the geographic area to begin the program. Ms. Shribbs commented the improvements would have a bigger impact if the Agency targets dollars into a smaller area and the time period is not too long. Board Member McKeown commented there is a lot to be discussed and suggested a work session be scheduled. Chair Stufflebean reported staff needs some information from the Agency before the work session, such as the geographic area for the program and the amount of money to put into the program. He suggested the Agency consider doing the program in phases beginning with \$700,000 for the first phase, and limit applications to one year. Chair Stufflebean commented by not using all the available funds, there would still be funds for other projects. Board Member Weeks agreed with Chair Stufflebean's recommendation and suggested beginning with Blocks 1 through 4.

Board Member Spangler stated he did not agree with isolating the blocks to include in the program and suggested the whole area be allowed. Board Member Miller commented not only are the fronts of the buildings being improved, but also must consider the sides as they are visible from Newmark. Board Member Benetti suggested a date be set for the work session. The city manager's office will contact board members to set the date. Board Member Larson inquired if property owners would be required to participate in the program and Ms. Shribbs reported participation is voluntary.

Infrastructure Status Report

Community Services Director Shanda Shribbs reported Board Member McKeown had requested information on the condition of the City's wastewater lines within the two urban renewal districts. The current maintenance practice is that the collection lines are cleaned every five years and when a problem is found, the line is televised and repairs made. Lines are also televised prior to paving projects so work can be completed before the street is paved and emergency repairs are done as they happen. Ms. Shribbs commented additional televising of the lines would take OMI staff off of other work. Board Member McKeown noted the staff report indicates that 88% of the lines in Empire need repairs and 55% of the lines in the Downtown District potentially need repairs. He suggested using urban renewal funds for the repairs as a way of keeping sewer increases at a lower level.

Board Member Spangler stated urban renewal dollars cannot be used for maintenance. City Attorney Randall Tosh reported the funds can be used for replacement. Chair Stufflebean noted the industry standard for the life of the lines is 40 years, however, the lines can last longer. He commented there is no cause for alarm regarding the conditions of the lines. Board Member McKeown agreed, but the condition of the lines needs to be addressed and suggested further review be given to using urban renewal funds for line replacement. City Manager Bill Grile suggested the Agency talk with Gary Young of OMI about televising the lines, but only if the Agency is of a mind to put funds into repairs. Board Member Benetti inquired how often the lines are televised and Ms. Shribbs reported the Empire lines have not been televised, but have all been cleaned. Televising isn't done unless there is a problem. Chair Stufflebean commented infrastructure is included in the Empire Plan. Board Member Benetti asked what OMI's recommendation was on televising the lines and Ms. Shribbs reported without funds to do the repairs, they would rather not do the extra work. Their contract does not include televising all the City's lines and the City has developed a repair and replacement plan with priorities listed. Consensus of the Agency to meet with Mr. Young for further discussion.

Adjourn

There being no further business to come before the Agency Chair Stufflebean adjourned the meeting.

Kevin Stufflebean, Chair

ATTEST:

Anna Marie Larson, Secretary