

MINUTES OF THE PROCEEDINGS OF THE URBAN RENEWAL AGENCY

October 2, 2001

The minutes of the proceedings of the regular meeting of the City of Coos Bay Urban Renewal Agency, Coos County, Oregon, immediately following the City Council meeting held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Chair Kevin Stufflebean and Board Members Joe Benetti, Jeff McKeown, Cindi Miller, Don Spangler and Judy Weeks. Board Member Anna Marie Larson was absent. City staff present were City Manager Bill Grile, Deputy Recorder Joyce Jansen, City Attorney Randall Tosh, Community Services Director Shanda Shribbs, Finance Director Janell Howard, Fire Chief Stan Gibson, Library Director Carol Ventgen, Capt. Eura Washburn, and Police Chief Chuck Knight.

Adoption of Resolution URA 01-07 Establishing Membership in the City County Insurance Services Trust

Chair Stufflebean reported a resolution is required to establish the Urban Renewal Agency's membership in City County Insurance Services. The City's and the Agency's primary liability carrier is CIS, which provides coverage for general liability, property and auto. Board Member Weeks moved to adopt Resolution URA 01-07 establishing membership in the City Council Insurance Services Trust. Board Member Benetti seconded the motion which passed with Chair Stufflebean and all board members present voting aye.

Discussion and Approval of the Survey Form for the Empire Façade Program

City Manager Bill Grile reported the Agency had requested staff prepare a flyer to inform citizens who would be affected by the Empire Façade program. Community Services Director Shanda Shribbs has prepared a flyer for the Agency's review. Board Member Miller inquired if a street meeting held first would be helpful. Board Member Weeks commented all business owners as well as the property owners should receive the flyer. Board Member Benetti recommended changing the wording on the survey to state at what rate should the property owner participate. Board Member McKeown suggested sending the flyer first and depending on the interest, schedule a street meeting. Board Member Weeks suggested a deadline for returning the survey be added to the flyer. Consensus of the board members to proceed with the flyer with changes as noted with a meeting to be scheduled only if interest in the program is expressed.

Public Comments

Mark Dailey, Coos Bay, reported he lives on 5th Street and they are trying to put together an historic district. He expressed disappointment that the district may not go through and asked the City to consider signage on Hwy 101 directing visitors to the street.

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Sargent Webster, North Bend, commented it was good to have Chief Gibson and two firefighters traveling to New York City to show support and suggested the City contribute towards their travel expenses. Mr. Grile reported the federal government is paying the chief's way and the Volunteer Firefighters Association is helping with expenses for the firefighters.

Executive Session

Board Member Weeks moved to go into executive session pursuant to ORS 192.660 (1) (f) & (h) for the Purpose of Considering Records that are Exempt by Law from Public Inspection and Consulting with Legal Counsel Concerning Potential Litigation. Board Member McKeown seconded the motion which passed with Chair Stufflebean and all board members present voting aye.

The Agency reconvened into regular session.

Adjourn

There being no further business to come before the Agency Chair Stufflebean adjourned the meeting.

Kevin Stufflebean, Chair

ATTEST:

Anna Marie Larson, Secretary