

**MINUTES OF THE PROCEEDINGS OF THE
URBAN RENEWAL AGENCY**

June 6, 2006

The minutes of the proceedings of a meeting of the City of Coos Bay Urban Renewal Agency, held immediately following the City Council meeting held at 7 p.m. in the Council Chambers, 500 Central Avenue, Coos Bay, County, Oregon.

Those Attending

Those present were Chair Kevin Stufflebean and Board Members Joe Benetti, Jon Eck, Roger Gould, John Muenchrath, and Jeff McKeown. Councilor Cindi Miller was absent. Staff present were City Manager Scott McClure, Deputy Recorder Joyce Jansen, Community Services Director Jim Hossley, Finance Director Janell Howard, Fire Battalion Chief Dean Martin, Library Director Carol Ventgen, and Police Chief Eura Washburn.

**Approval of the Minutes of March 16, March 21,
March 29, April 4, and April 18, 2006**

Board Member Gould moved to approve the minutes of March 16, March 21, March 29, April 4 and April 18, 2006 as presented. Board Member Eck seconded the motion which passed with the Chair Stufflebean and all Board Members present voting aye.

**Approval of the Bid for the Firefighter Memorial
Project**

Board Member Eck disclosed his employer, Reese Electric, is a subcontractor on the project. Hillary Baker, Crow Clay Architects, reported bids were received for the Firefighter Memorial project from Donald W. Thompson, Inc. for \$263,600 and Essex General Construction for \$255,000. She explained Alternate 1, the deductive grade beams, was an allowance for possible salvage of the beams under the concrete slabs, and Alternate 2 is for additional site lights. Board Member Gould commented the biggest cost is the demolition of the plaza area. Board Member Muenchrath suggested in the future more information be submitted with the agenda report. Board Member McKeown asked if fund raising efforts would continue if the Agency approves paying for the memorial. Board Member Gould reported the statues have been paid for with donations and the additional funds raised will offset the cost of the project. Board Member Eck commented there is an ongoing effort to raise funds, and under Oregon law, contractors cannot donate their labor.

Board Member McKeown moved to accept the basic bid of \$255,000 and Alternative 1 of \$41.25/lf and Alternative 2 for \$7,300 from Essex General Construction, and that Urban Renewal Funds be designated to be reduced by fundraising funds. Board Member Muenchrath seconded the motion which passed with Chair Stufflebean and all board members present voting aye.

Public Comments

Jack Schneiderman commented several people sent in donations for the firefighter memorial and never received an acknowledgement, and city hall staff did not know the process for purchasing a brick. Board Member Gould suggested people go to the Fire Department to donate to the memorial.

Executive Session

Board Member Muenchrath moved to go into executive session pursuant to ORS 192.660 (2) (e) for the purpose of discussing real property negotiations. Board Member Eck seconded the motion which passed with Chair Stufflebean and all board members present voting aye.

The Agency reconvened into regular session.

Board Member Benetti asked the status of the expansion of the Downtown Urban Renewal Plan. Finance Director Howard reported staff had checked the acreage of the proposed expansion and it would put the addition at 1% change limit. If the agency proceeds with the expansion, they would not be able to include the skateboard park in the plan. City Manager McClure suggested a report on the expansion be on the next agenda.

Adjourn

There being no further business to come before the Agency, Chair Stufflebean adjourned the meeting.

Kevin Stufflebean, Chair

Attest:

John Muenchrath, Secretary