

**MINUTES OF THE PROCEEDINGS OF THE  
CITY OF COOS BAY URBAN RENEWAL AGENCY**

**April 3, 2007**

The minutes of the proceedings of a meeting of the City of Coos Bay Urban Renewal Agency, held immediately following the City Council meeting held at 7 p.m. in the Council Chambers, 500 Central Avenue, Coos Bay, County, Oregon.

**Those Attending**

Those present were Chair Jon Eck and Board Members Michele Burnette, Mark Daily, Roger Gould, Stephanie Kramer, and Jeff McKeown. Board Member John Muenchrath was absent. Staff present were Interim City Manager Joyce Jansen, City Attorney Nate McClintock, Acting Deputy Recorder Jackie Mickelson, Public Works and Development Director Jim Hossley, Finance Director Janell Howard, Fire Chief Stan Gibson, Library Director Carol Ventgen, and Police Chief Eura Washburn.

**Approval of the Minutes of February 20,  
and March 6, 2007**

Board Member Kramer moved to approve the minutes of February 20, and March 6, 2007 as presented. Board Member Burnette seconded the motion which passed with the Chair Eck and all Board Members present voting aye.

**Consideration of Approval for a Façade Grant  
Applicant: Blackwell's and Company Hair  
Design and South Coast Office Supply**

Public Works and Development Director Jim Hossley reported a façade application was received January 22, 2007 for Blackwell's and Company Hair Design and South Coast Office Supply located at 153 and 177 North Broadway. Mr. Hossley explained the Historic Design Review Committee unanimously recommended approval of the proposed improvements March 21, 2007. Mr. Hossley briefly reviewed the proposed improvements and reported the estimated cost for the improvements would be \$18,622.50. Board Member Gould disclosed his office has done legal work for the Hanson family and he has had hair cuts at Blackwell's and Company Hair Design. Board Member McKeown disclosed he has had a hair cut also at Blackwell's. Hilary Baker, Crow/Clay and Associates, commented she was representing the Hanson family and reported the building is owned by the Hanson family not Blackwell's and Company Hair Design. Ms. Baker commented this application was for two different building but chose colors that were similar for unity. Ms. Baker briefly reviewed the proposed façade improvements. Board Member Burnette moved to approve the Façade Improvement Program application for Blackwell's and South Cast Office Supply. Board Member Gould Seconded the motion which passed with the Chair Eck and all Board Members present voting aye.

**Consideration of Approval for a Façade  
Grant Applicant: Jacques Deplois**

Public Works and Development Director Jim Hossley reported a façade application was received January 22, 2007 from owner Jacques DePlois for the building located at 650 Newmark Avenue. Mr. Hossley explained the proposal went before the Historic Design

Review Committee and the unanimous recommendation was approval of the improvements. Mr. Hossley briefly reviewed the proposed improvements and reported the estimated cost would be \$40,000, so the grant share would be \$20,000. Jacques DePlois, explained because of finances he had Hilary Baker design the improvements in stages, but with the façade improvement program he would be able to do it all at once. Board Member Burnette moved to approve the request for funding through the Façade Improvement Program for this project. Board Member Gould seconded the motion which passed with the Chair Eck and all Board Members present voting aye.

**Consideration of Approval for a Façade Grant**  
**Applicant: South Coast Office Supply**

Public Works and Development Director Jim Hossley reported this application was submitted by owners of South Coast Office Supply Mr. and Mrs. Frank Hanson. Mr. Hossley briefly reviewed the proposed improvements, and reported the Historic Design Review Committee unanimously recommended approval of the proposed improvements. The estimated improvement cost would be \$70,559 and would be allowed the maximum allowance of \$25,000. Board Member Burnette moved to approve the façade improvement application for the South Coast Office Supply located at 199 North Broadway. Board Member Gould seconded the motion which passed with the Chair Eck and all Board Members present voting aye.

**Acceptance of the Audit Report for**  
**Fiscal Year 2005/2006**

It was a consensus of the Board to table this item until the formal audit report by Pauly Rogers and Company.

**Approval of a Contract with Pauly Rogers**  
**and Company for Audit Services**

Board Member Burnette moved to approve the contract with Pauly Rogers and Company for two years. Board Member Kramer seconded the motion which passed with the Chair Eck and all Board Members present voting aye.

**Public Comments**

Frank Hanson, Coos Bay business owner, commented he wanted to thank the Urban Renewal Agency for implementing this façade improvement program for the downtown to help improve the area.

**Adjourn**

There being no further business to come before the Agency, Chair Eck adjourned the meeting.

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Jon Eck, Chair

Attest:

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Mark Daily, Secretary