

**MINUTES OF THE PROCEEDINGS OF THE  
CITY OF COOS BAY URBAN RENEWAL AGENCY**

**July 17, 2007**

The minutes of the proceedings of a meeting of the City of Coos Bay Urban Renewal Agency, held immediately following the City Council meeting held at 7 p.m. in the Council Chambers, 500 Central Avenue, Coos Bay, County, Oregon.

**Those Attending**

Those present were Chair Jon Eck and Board Members Michele Burnette, Mark Daily, Roger Gould, Stephanie Kramer, Jeff McKeown, and John Muenchrath. Staff present were City Manager Chuck Freeman, Clerk to the Agency Jackie Mickelson, Assistant City Manager Joyce Jansen, Public Works and Development Director Jim Hossley, Fire Chief Stan Gibson, Library Director Carol Ventgen, and Police Chief Eura Washburn.

Chair Eck reported an agenda item would be added on consideration of a proposal for an assessment of downtown redevelopment.

**Consideration of Approval of the Management Agreement with the Egyptian Theatre Preservation Association**

City Manager Chuck Freeman reported written notice had been given to the Egyptian Theatre Preservation Association that the management agreement was due to expire August 1<sup>st</sup> and would be reviewed by the Agency at the June 19<sup>th</sup> meeting. Mr. Freeman reported the City Attorney had updated the agreement and the term was increased to two years. Board Member McKeown moved to approve the renewal of the management agreement with the Egyptian Theatre Preservation Association for two years. Board Member Muenchrath seconded the motion which carried with Chair Eck and Board Members Burnette, Daily, Gould, Kramer, and Muenchrath voting aye.

**Consideration of Approval of a Request for Funding for South Coast Development Council by Executive Director Ron Opitz**

Ron Opitz expressed his appreciation for the City's donation of \$10,000 to South Coast Development Council, and reported currently he had service agreements with the Coos County Airport District, Oregon International Port of Coos Bay, and in exchange they perform functions in economic development. He briefly reviewed the functions of South Coast Development Council, the funding, the board members, and current projects. Councilor Muenchrath expressed concern on spending money on items not seen and not being provided details of money spent. The Agency discussed requesting more details of money spent and receiving quarterly reports. City Manager Chuck Freeman reported his intentions were to have more detailed information on money spent and to have quarterly reports. Board Member McKeown moved to approve the \$25,000 for fees and services to South Coast Development Council to be spent within the urban renewal district with quarterly benchmarks to be established with Chuck Freeman and Ron Opitz and have quarterly reports. Board Member Burnette seconded the motion which carried with Chair Eck and Board Members Burnette, and Gould voting aye and Board Members Daily, Kramer and Muenchrath voting no.

**Consideration of a Proposal for an Assessment  
of Downtown Redevelopment**

City Manager Chuck Freeman reported this was a proposal for assessment services by Vicki Dugger Executive Director for the Oregon Downtown Development Association. Ms. Dugger presented ideas on how to revitalize the downtown area at the open house on July 11<sup>th</sup> and met the next day with Mayor McKeown, Councilor Daily and City staff to discuss options. The Oregon Downtown Development Association is a non-profit organization that has helped communities rediscover their uniqueness and develop an action plan to revitalize their downtown. The proposed schedule would be to conduct a survey the first part of August, perform an on-site assessment the end of August, and deliver the plan the end of September and the cost of the services would be \$10,000. It was a consensus of the Agency to get a proposal for both Coos Bay and Empire and bring the proposal back to the next meeting.

**Public Comments**

David Engholm, Egyptian Theatre Preservation Association President, thanked the Agency for renewal of the management agreement, and reported Teen Idol would be performing at the Egyptian Theatre on Thursday and encouraged everyone to attend.

**Adjourn**

There being no further business to come before the Agency, Chair Eck adjourned the meeting.

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Jon Eck, Chair

Attest:

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Mark Daily, Secretary