

**MINUTES OF THE PROCEEDINGS OF THE
CITY OF COOS BAY URBAN RENEWAL AGENCY**

July 7, 2009

A regular meeting was held by the City of Coos Bay Urban Renewal Agency immediately following the City Council meeting held at 7:00 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Chair Gene Melton and Board Members Mark Daily, Jon Eck, Joanie Johnson, Stephanie Kramer, Jeff McKeown, and John Pundt. City staff present were City Manager Chuck Freeman, City Attorney Nate McClintock, Deputy Finance Director Susanne Baker, Public Works and Development Director Jim Hossley, City Engineer Carl Nolte, Finance Director Rae Lea Cousens, Fire Chief Stan Gibson, Economic and Community Development Manager Joyce Jansen, Library Director Carol Ventgen, and Police Chief Rodger Craddock.

Approval of the Minutes of June 16, 2009

Board Member Eck moved to approve the minutes of June 16, 2009. Board Member Johnson seconded the motion which passed with Chair Melton and Board Members Daily, Eck, Kramer, Johnson, McKeown and Pundt voting aye.

**Request Approval to Advertise Work
Proposals for the Pedway**

City Manager Chuck Freeman stated the Pedway was constructed in 2000 to be a pedestrian connection between Broadway and the public parking lot on S 2nd Street. Since that time minor improvements have been added and a contract executed with the Oregon Downtown Development Association (ODDA) to recommend further improvements. ODDA has provided recommendations with the next step to solicit Request For Qualifications (RFQ) to obtain proposals from qualified firms. Board Member Eck moved to approve soliciting RFQ's for the Pedway Project. Board Member Johnson seconded the motion which passed with Chair Melton and Board Members Daily, Eck, Kramer, Johnson, McKeown and Pundt voting aye.

**Consideration of Approval for an Agreement for Economic
Development Consulting Services**

South Coast Development Council (SCDC) Executive Director Sandy Messerle stated she has extensive experience with the Main Street Program in the economic development of downtowns. City Manager Chuck Freeman stated the proposed SCDC Scope of Services for the City of Coos Bay will provide specific training, services, and expertise the City does not have in-house for a not-to-exceed price of \$25,000. Board Member McKeown suggested adding another goal, to enhance City and Agency relationships with community partners. Board Member Eck moved to approve the agreement for economic development consulting services with SCDC for a not-to-exceed price of \$25,000. Board Member Johnson seconded the motion which passed with Chair Melton and Board Members Daily, Eck, Kramer, Johnson, McKeown and Pundt voting aye.

Urban Renewal Agency Minutes – July 7, 2009

Amendment of the FY 2009-2010 Year Budget

Finance Director Rae Lea Cousens stated the amended URA Resolution 09-01 provides for housekeeping items to the adopted budget for FY 2009-2010 correcting terminology in order to meet Oregon Budget Law. Board Member Kramer moved to amend URA Resolution 09-01. Board Member Daily seconded the motion which passed with Chair Melton and Board Members Daily, Eck, Kramer, Johnson, McKeown and Pundt voting aye.

Discussion on Request to Expand the Downtown Urban Renewal District Boundary

City Manager Chuck Freeman stated Mike Vaughan, Garden Elements located at 599 N Broadway, submitted a request to expand the Downtown Urban Renewal district to include his business and since then a request by Mr. Berg has been received to include an additional option. Subsequently, the Agency met in a work session with Jeff Tashman, Tashman Johnson LLC on the process and cost to expand the Downtown Urban Renewal district. Mr. Tashman stated expanding the district can be accomplished with a minor plan amendment, advised to not exceed 1%, and stated the cost of the amendment is the same whether it is .4 or .7 acres. Board Member Daily moved to not expand the Downtown Urban Renewal district and hold the remaining seven acres in reserve. Board Member Kramer seconded the motion which passed with Chair Melton and Board Members Daily, Eck, Kramer, Johnson, McKeown and Pundt voting aye.

Public Comments

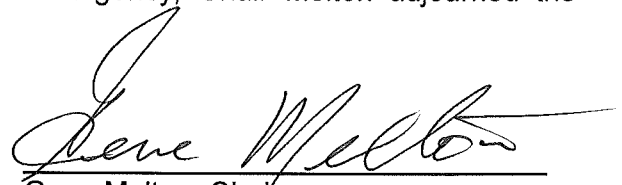
No public comments were made.


Executive Session

An executive session was held pursuant to ORS 192.660 (2)(e) for the Purpose of Discussing real property transactions. The Council reconvened into regular session.

Adjourn

There being no further business to come before the Agency, Chair Melton adjourned the meeting.


Gene Melton, Chair

Attest: 

Mark Daily, Secretary