

**MINUTES OF THE PROCEEDINGS OF THE  
CITY OF COOS BAY URBAN RENEWAL AGENCY**

**December 1, 2009**

The minutes of the proceedings of a regular meeting of the City of Coos Bay Urban Renewal Agency, Coos County, Oregon, held at 7:00 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

**Those Attending**

Those present were Chair Gene Melton and Board Members Mark Daily, Jon Eck, Joanie Johnson, Stephanie Kramer, and John Pundt. Board Member Jeff McKeown was absent. City staff present were Interim City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Rae Lea Cousens, Deputy Finance Director Susanne Baker, Public Works and Development Director Jim Hossley, City Engineer Carl Nolte, Chief Stan Gibson, Library Director Carol Ventgen, Economic and Community Development Manager Joyce Jansen, Acting Police Chief Gary McCullough, and Police Captain Cal Mitts.

**Flag Salute**

Chair Melton opened the meeting and led the assembly in the salute to the flag.

**Consent Calendar**

Chair Melton reviewed the consent calendar which consisted of 2a: approval of the minutes of the November 17, 2009 meeting and 2b: approval to submit a seismic retro grant for City Hall. Board Member Kramer moved to approve the consent calendar for approval of the minutes of the November 17, 2009 meeting and approval to submit a seismic retro grant for City Hall. Board Member Eck seconded the motion which passed with Chair Melton and Board Members Daily, Eck, Kramer, Johnson, and Pundt voting aye. Board Member McKeown was absent.

**Request for Funding from the Virtual Business  
Incubator Program Grant Applications for the  
Coos Art Museum and South Coast Office Supply**

Economic and Community Development Manager Joyce Jansen presented a grant application on behalf of the Coos Art Museum for \$7,200 for advertising and webpage redesign. Ms. Jansen noted the maximum amount for a grant application was \$7,200 with an additional \$300 held in reserve for two years for reimbursement pending completion of a 10-week small business workshop. Board Member Kramer moved to approve the Coos Art Museum grant application as presented. Board Member Johnson seconded the motion which passed with Chair Melton and Board Members Daily, Eck, Kramer, Johnson, and Pundt voting aye. Board Member McKeown was absent. Ms. Jansen presented a grant application on behalf of South Coast Office Supply for \$7,200 for building signage and vehicle vinyl graphics. Ms. Jansen noted the maximum amount for a grant application was \$7,200 with an additional \$300 held in reserve for two years for reimbursement pending completion of a 10-week small business workshop. Board Member Eck moved to approve the South Coast Office Supply grant application as presented. Board Member Johnson seconded the motion which passed with Chair Melton and Board Members Daily, Eck, Kramer, Johnson, and Pundt voting aye. Board Member McKeown was absent.

**Consideration of an Amendment to the Downtown Urban Renewal Plan and Empire Urban Renewal Plan**

Economic and Community Development Manager Joyce Jansen stated the Downtown Plan (Plan) was adopted in 1988 and was amended over time to meet the needs of the Agency. Current urban renewal law required urban renewal plans to have a maximum indebtedness figure, dollar limit on the amount of debt that can be issued. The proposed amendment would not change the maximum amount and current law does not require a “last date” for issuance of bonded indebtedness. Earlier this year the Agency directed staff to prepare an amendment removing the “last date” provision.

Ms. Jansen continued with the amendment to the Empire Plan (Plan) stating the Plan had a provision setting a deadline for issuance of bonded indebtedness of December 31, 2011 after which the Agency would no longer be able to issue bonded indebtedness. The proposed ordinance would remove the “last date” provision and change the definition of substantial amendment to align with the Oregon Revised Statutes.

Board Member Kramer moved to recommend to the City Council to adopt the proposed amendments to the Coos Bay Downtown Urban Renewal Plan and Empire Urban Renewal Plan. Board Member Eck seconded the motion which passed with Chair Melton and Board Members Daily, Eck, Kramer, Johnson, and Pundt voting aye. Board Member McKeown was absent.

**Public Comments**

None.

**Adjourn**

There being no further business to come before the Agency, Chair Melton adjourned the meeting.

  
Gene Melton, Chair

Attest:

  
Mark Daily, Secretary