

**MINUTES OF THE PROCEEDINGS OF THE
CITY OF COOS BAY URBAN RENEWAL AGENCY**

June 1, 2010

A regular meeting was held by the City of Coos Bay Urban Renewal Agency immediately following the City Council meeting held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Chair Gene Melton and Board Members Mark Daily, Jon Eck, Joanie Johnson, Stephanie Kramer, Jeff McKeown, and John Pundt. City staff present were City Manager Rodger Craddock, Deputy Finance Director Susanne Baker, Intermediate Accountant Amy Kinnaman, Library Director Carol Ventgen, Public Works and Development Director Jim Hossley, Fire Chief Stan Gibson, and Acting Police Chief Gary McCullough. City Attorney Nate McClintock was absent.

Consent Calendar

Chair Melton reviewed the consent calendar which consisted of 1a: approval of the minutes for the May 11, 2010 and May 18, 2010 Urban Renewal Meetings; 1b: acceptance of the Visitor Information Center Change Order #11; and 1c: adoption of Resolution 10-04 extending worker's compensation coverage to urban renewal volunteers. Board Member Eck moved to approve the consent calendar approving the minutes for the May 11, 2010 and May 18, 2010 Urban Renewal Meetings; accepting the Visitor Information Center Change Order #11 for Harmon Construction for a total of \$10,479.00 for lighting and conduit for monument signs, addition of photocells, conduit for future irrigation with deduct for storm drainage, modification of planter bed, conduit and asphalt paving for streetlight, addition of truncated domes for the new sidewalk and providing flashing caps/upgrade thresholds; and adopting Resolution 10-04 extending worker's compensation coverage to urban renewal volunteers. Board Member Kramer seconded the motion which passed with Chair Melton and Board Members Daily, Eck, Johnson, Kramer, McKeown, and Pundt voting aye.

**Public Hearing on the Approved Budget for Fiscal Year
2010/2011 – Adoption of Resolution URA 10-03 Would
Adopt the Budget and Make Appropriations and Levy Taxes**

City Manager Rodger Craddock stated the proposed budget for fiscal year 2010/2011 was reviewed by the Urban Renewal Agency Budget Committee on April 22, 2010, and was approved for forwarding to the Agency for adoption. Chair Melton opened the public hearing. Steve Pickering, Coos Bay: Inquired as to the total cost of insurance for volunteers, whereby City Manager Rodger Craddock stated he would follow up with Mr. Pickering. No further comments were made and the hearing was closed. Board Member Eck moved to adopt Resolution URA 10-03 adopting the budget for fiscal year 2010/2011, making appropriations and levying taxes. Board Member Johnson seconded the motion which passed with Chair Melton and Board Members Daily, Eck, Kramer, Johnson, McKeown and Pundt voting aye.

Approval to Accept the Oregon Marine Board Grant and the Facilities Grant Cooperative Agreement

Public Works and Development Director Jim Hossley reported the city received notification from the Oregon State Marine Board (OSMB) for a grant award totaling \$38,000 to replace the pumpout and dump station at the City Dock. Mr. Hossley stated the city would be required to match funds of \$1,000 or the equivalent in labor, materials, or services. The sources of the \$38,000 grant funds for the project included \$9,500 from State funds and \$28,500 from the Federal Clean Vessel Act funds. Board Member McKeown moved to accept the \$38,000 grant from the Oregon State Marine Board and authorize Chair Melton to sign the Facility Grant Cooperative Agreement (Facility Grant No. 1420) for replacement of the city dock pumpout and dump station. Board Member Johnson seconded the motion which passed with Chair Melton and Board Members Daily, Eck, Johnson, Kramer, McKeown, and Pundt voting aye.

Award of Bid for the Construction of the Hollering Place Wayside

Public Works and Development Director Jim Hossley stated the city advertised for bids for construction of the Hollering Place Wayside on May 17, 2010 and received bids on May 25, 2010 from the following four contractors: Jarvis Roads, \$59,737.50; Laskey Clifton, \$68,528.00; Knife River, \$77,890.00; and Johnson Rock Products, \$78,718.85. Board Member Kramer inquired if the proposed project included curbing whereby Mr. Hossley confirmed the proposed project did not include curbing. Board Member Pundt moved to award the project to Jarvis Roads for improvements at the Hollering Place Wayside in the amount of \$59,737.50 with a contingency of \$6,000 for a total contract amount of \$65,737.50. Board Member Eck seconded the motion which passed with Chair Melton and Board Members Daily, Eck, Johnson, Kramer, McKeown, and Pundt voting aye.


Public Comments

Mike Vaughn, Coos Bay: Suggested the low bid for construction of the Hollering Wayside project might prove to be problematic in the future. Steve Pickering, Coos Bay: Stated he researched the low bid contractor Jarvis Roads and did not find any negative information on the contractor.

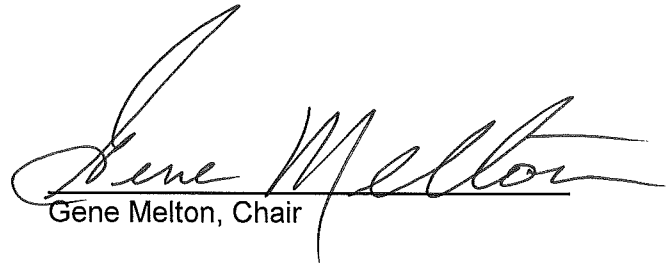
Adjourn

There being no further business to come before the Agency, Chair Melton adjourned the meeting.

Attest:



Mark Daily, Secretary


Gene Melton, Chair